



# SRI SIVANI COLLEGE OF PHARMACY

(Under the Management of Sri Sivani Educational Society, Srikakulam)  
(Approved by PCI-New Delhi and Affiliated to JNTU-GV, Gurajada Vizianagaram)  
(Email: [sivanisscp@gmail.com](mailto:sivanisscp@gmail.com), College code – DA, Ph No: 7382651422)  
N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 21.12.2022

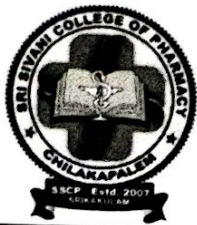
## Reconstitution of Internal Complaint Committee (ICC)

The following committee members have been formed as Internal Complaints Committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Sri Sivani College of pharmacy

S. No.	NAME	Designation	Role
1.	Dr.K.Raj Kiran	Principal	Chairperson
2.	U.Upendra Rao	Associate Professor	Coordinator
3.	U.Sri Venkatesh	Associate Professor	Member
4.	G.Ekshitha	Assistant professor	Member
5.	P.Saranya	Student IV B. Pharma	Member
6.	T.Supirya	Student IV B. Pharma	Member
7.	K.Ramya Sai	Student III B. Pharma	Member
8.	P.Naveen	Student III B. Pharma	Member

### Functions and Responsibilities of the committee:

1. Internal Complaints Committee will examine all matters relating to women in the workplace and give suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on Women's Day and at other times as it is necessary.
3. The committee will follow relevant Acts and Rules of Government of India and Court Orders etc. as applicable from time to time.
4. To create awareness for the prevention or sexual harassment by promoting gender amity among staff, students and other employees.
- 5.



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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 14.12.2022

## CIRCULAR

This is to inform you that the **Internal Complaints Committee** meeting will be conducted on **21.12.2022** in seminar Hall at 03:30 PM. All the committee members are requested to attend the meeting.

S. No.	NAME	Designation	Role	Signature
1.	Dr.K.Raj Kiran	Principal	Chairperson	
2.	U.Upendra Rao	Associate Professor	Coordinator	
3.	U.Sri Venkatesh	Associate Professor	Member	
4.	G.Ekshitha	Assistant professor	Member	
5.	P.Saranya	Student IV B. Pharma	Member	
6.	T.Supirya	Student IV B. Pharma	Member	
7.	K.Ramya Sai	Student III B. Pharma	Member	
8.	P.Naveen	Student III B. Pharma	Member	

Principal

Copy To

ICC Committee Members

Office

Library

PRINCIPAL  
Sri Sivani College of Pharmacy  
Chilakapalem-532 402, Srikakulam Dt.  
Affiliated to JNTUG-Vizianagaram Code: DA





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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 27.12.2022

## MINUTES OF THE MEETING

On 27.12.2022 from 3:30 PM onwards a meeting of "Internal Complaints Committee (ICC)" was held at the seminar hall to discuss Internal Complaints in the presence of the following members.

S. No.	NAME	Designation	Role	Signature
1.	Dr.K.Raj Kiran	Principal	Chairperson	
2.	U.Upendra Rao	Associate Professor	Coordinator	
3.	U.Sri Venkatesh	Associate Professor	Member	
4.	G.Ekshitha	Assistant professor	Member	
5.	P.Saranya	Student IV B. Pharma	Member	
6.	T.Supirya	Student IV B. Pharma	Member	
7.	K.Ramya Sai	Student III B. Pharma	Member	
8.	P.Naveen	Student III B. Pharma	Member	

Principal gave opening remarks and explained the responsibility and functionality of the cell to the committee members.

Points discussed:

1. It is found that there is no complaint related to gender based violence and related to any other matter.
2. It is decided to meet as and when any complaint is reported.
3. The meeting was concluded with the vote of thanks by the Coordinator.

**Principal**  
PRINCIPAL  
Sri Sivani College of Pharmacy  
Chilakapalem-532 402, Srikakulam Dt.  
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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 03.11.2021

## Reconstitution of Internal Complaint Committee (ICC)

This is to inform that the college management has Constituted Internal Complaints Committee (ICC) as per the norms.

The following committee members have been formed as Internal Complaints Committee (ICC) in the college to provide for the effective enforcement of the basic humanrights of genderequality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Sri Sivani College of pharmacy.

S. No.	NAME	Designation	Role
1.	Dr.K.Rajkiran	Principal	Chairperson
2.	Mr.K.Venkata Rajesh	Asso Professor	Coordinator
3.	M.D.kishore	Asst Professor	Member
4.	R.krishna priya	Asst Professor	Member
5.	Ch.Jaithri	Student IV B. Pharma	Member
6.	N.Mamata	Student IV B. Pharma	Member
7.	K.Jyothsna	Student III B. Pharma	Member
8.	P.Ganesh	Student III B. Pharma	Member

### **Functions and Responsibilities of the committee:**

1. Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on Women's Day and to the times as it is necessary. The Committee will report to the Principal.
3. The committee will follow relevant Acts and Rules of Government of India and Court Orders etc. as applicable from time to time.
4. To create awareness for the prevention or sexual harassment by promoting gender amity among staff, students and other employees.

PRINCIPAL  
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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 03.11.2021

## CIRCULAR

This is to inform you that the **Internal Complaints Committee** meeting will be conducted on **10.11.2021** in seminar Hall at 03:30 PM. All the committee members are requested to attend the meeting.

S. No.	NAME	Designation	Role	Signature
1.	Dr.K.Rajkiran	Principal	Chairperson	
2.	Mr.K.Venkata Rajesh	Asso Professor	Coordinator	
3.	M.D.kishore	Asst Professor	Member	
4.	R.krishna priya	Asst Professor	Member	
5.	Ch.Jaithri	Student IV B. Pharma	Member	
6.	N.Mamata	Student IV B. Pharma	Member	
7.	K.Jyothsna	Student III B. Pharma	Member	
8.	P.Ganesh	Student III B. Pharma	Member	

Principal

PRINCIPAL

Sri Sivani College of Pharmacy  
Chilakapalem-532 402, Srikakulam Dt.  
Affiliated to JNTU-Kakinada Code: DA

### Copy To

- Internal Complaints Committee
- Library
- Office



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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 12.11.2021

## MINUTES OF THE MEETING

On 10.11.2021 from 3:30 PM onwards a meeting of "Internal Complaints Committee (ICC)" was held at the seminar hall to discuss Internal Complaints in the presence of the following members.

S. No.	NAME	Designation	Role	Signature
1.	Dr.K.Rajkiran	Principal	Chairperson	
2.	Mr.K.Venkata Rajesh	Asso Professor	Coordinator	
3.	M.D.kishore	Asst Professor	Member	
4.	R.krishna priya	Asst Professor	Member	
5.	Ch.Jaithri	Student IV B. Pharma	Member	
6.	N.Mamata	Student IV B. Pharma	Member	
7.	K.Jyothsna	Student III B. Pharma	Member	
8.	P.Ganesh	Student III B. Pharma	Member	

Principal gave opening remarks and explained the responsibility and functionality of the cell to the committee members.

Points discussed:

1. It is found that here is no complaint related to gender based violence and related to any other matter.
2. It is decided to meet and when any complaint is reported. Otherwise the meeting will be conducted in the month of April 2023

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

Principal

Sri Sivani College of Pharmacy  
Chilakapalem-532 402, Srikakulam Dt.  
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N.H-16, ChilakapalemJn., Etcherla Mandal, Srikakulam Dist-532402

Date: 22.10.2020

## Reconstitution of Internal Complaint Committee (ICC)

The following committee members have been formed as Internal Complaints Committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Sri Sivani College of pharmacy.

S. No.	NAME	Designation	Role
1.	Dr. Lagnajitha Mahapatra	Principal	Chairperson
2.	B.Santhosh kumar	Assoc Professor	Coordinator
3.	P.Pavani	Asst Professor	Member
4.	S.V.Kranthi Kumari	Asst Professor	Member
5.	T.Maha Lakshmi	Student IV B. Pharma	Member
6.	K.Yamini	Student IV B. Pharma	Member
7.	G.Jyothi	Student III B. Pharma	Member
8.	P.Vankatesh	Student III B. Pharma	Member

### **Functions and Responsibilities of the committee:**

1. Internal Complaints Committee will examine all matters relating to women in the work place and will make suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on Women's Day and at other times as it is necessary. The Committee will report to the Principal.
3. The committee will follow relevant Acts and Rules of Government of India and Court Orders etc., as applicable from time to time.
4. To create awareness for the prevention or sexual harassment by promoting gender amity among staff, students and other employees.

  
**Principal**  
Sri Sivani College of Pharmacy  
Chilakapalem-532.402, Srikakulam Dt.  
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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist-532402

Date: 15-10-2020

## CIRCULAR

This is to inform that the **Internal Complaints Committee** meeting will be conducted on **22-10-2020** at seminar Hall at 03:30 PM. All the committeemembers are requested to attend the meeting.

S. No.	NAME	Designation	Role	Signature
1.	Dr. Lagnajitha Mahapatra	Principal	Chairperson	
2.	B.Santhosh kumar	Assoc Professor	Coordinator	
3.	P.Pavani	Asst Professor	Member	
4.	S.V.Kranthi Kumari	Asst Professor	Member	
5.	T.Maha Lakshmi	Student IV B. Pharma	Member	
6.	K.Yamini	Student IV B. Pharma	Member	
7.	G.Jyothi	Student III B. Pharma	Member	
8.	P.Vankatesh	Student III B. Pharma	Member	

### Copy To

- Internal Complaints Committee
- Library
- Office

  
**Principal**  
**PRINCIPAL**  
Sri Sivani College of Pharmacy  
Chilakapalem-532 402, Srikakulam Dt.  
Affiliated to JNTU-Kakinada Code: PA





# SRI SIVANI COLLEGE OF PHARMACY

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(Email: [sivaniscep@gmail.com](mailto:sivaniscep@gmail.com), College code – DA, Ph No: 7382651422)

N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist-532402

Date: 26.10.2020

## MINUTES OF THE MEETING

On 22-10-2020 from 3:30 PM onwards a meeting of "Internal Complaints Committee (ICC)" was held at the seminar hall to discuss Internal Complaints in the presence of the following members.

S. No.	NAME	Designation	Role	Signature
1.	Dr. Lagnajitha Mahapatra	Principal	Chairperson	
2.	B.Santhosh kumar	Assoc Professor	Coordinator	
3.	P.Pavani	Asst Professor	Member	
4.	S.V.Kranthi Kumari	Asst Professor	Member	
5.	T.Maha Lakshmi	Student IV B. Pharma	Member	
6.	K.Yamini	Student IV B. Pharma	Member	
7.	G.Jyothi	Student III B. Pharma	Member	
8.	P.Vankatesh	Student III B. Pharma	Member	

Principal gave opening remarks and explained the responsibility and functionality of the cell to the committee members.

### Points discussed:

1. It is found that there is no complaint related to gender based violence and related to any other matter.
2. Instructed to follow Covid-19 Guidelines
3. It is decided to meet as and when any complaint is reported. Otherwise the meeting will be conducted in the month of March 2021.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

PRINCIPAL  
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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 24.09.2019

## Reconstitution of Internal Complaint Committee (ICC)

This is to inform that the college management has Constituted Internal Complaints Committee (ICC) as per the norms.

The following committee members have been formed as Internal Complaints Committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Sri Sivani College of pharmacy.

S.No.	NAME	Designation	Role
1.	Dr.Lagnajith Maha Patra	Principal	Chairperson
2.	D.Priya Darshani	Associate Professor	Coordinator
3.	M.Lakshmi prassana	Associate Professor	Member
4.	C.H.Kishore Kumar	Associate Professor	Member
5.	T.Thanuja	Student IV B. Pharma	Member
6.	K.Bhavani	Student IV B. Pharma	Member
7.	P.Sravani	Student III B. Pharma	Member
8.	V.Mohini Devi	Student III B. Pharma	Member

### **Functions and Responsibilities of the committee:**

Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.

1. The committee will arrange programs on Women's Day and at other times as it is necessary. The Committee will report to the Principal.
2. The committee will follow relevant Acts and Rules of Government of India and Court Orders etc. as applicable from time to time.
3. To create awareness for the prevention or sexual harassment by promoting gender





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**N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.**

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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 17-09-2019

## CIRCULAR

This is to inform that the **Internal Complaints Committee** meeting will be conducted on 24.09.2019 in seminar Hall at 02:30 PM. All the committee members are requested to attend the meeting.

S. No.	NAME	Designation	Role	Signature
1.	Dr.Lagnajith Maha Patra	Principal	Chairperson	
2.	D.Priya Darshani	Associate Professor	Coordinator	
3.	M.Lakshmi prassana	Associate Professor	Member	M. Lakshmi
4.	C.H.Kishore Kumar	Associate Professor	Member	
5.	T.Thanuja	Student IV B. Pharma	Member	T. Thanuja
6.	K.Bhavani	Student IV B. Pharma	Member	K. Bhavani
7.	P.Sravani	Student III B. Pharma	Member	P. Sravani
8.	V.Mohini Devi	Student III B. Pharma	Member	V. Mohini

  
Principal

### Copy To

- Internal Complaints Committee
- Library
- Office





# SRI SIVANI COLLEGE OF PHARMACY

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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 20-08-2018

## Constitution of Internal Complaint Committee (ICC)

The college management has Constituted Internal Complaints Committee (ICC) as per the norms. The following committee members have been formed as Internal Complaints Committee (ICC) in the college to provide for the effective enforcement of the basic human rights of gender equality, guarantee against sexual harassment & abuse and to provide conducive atmosphere in the campus to all the staff members, employees and students of Sri Sivani College of pharmacy

S. No.	NAME	Designation	Role
1.	Dr. Lagnajith Mahapatra	Principal	Chairperson
2.	Mr. S. K. Sahoo	Associate Professor	Coordinator
3.	Mr. B Biswal	Associate Professor	Member
4.	Mr.P Appalaswami	Assitant Professor	Member
5.	Ms. S Pushpa	Student IV B. Pharma	Member
6.	Ms. Y Sandhya	Student IV B. Pharma	Member
7.	Ms. D Naga Swetha	Student III B. Pharma	Member

## **Functions and Responsibilities of the committee:**

1. Internal Complaints Committee will examine all matters relating to women in the work place and will make suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on Women's Day and at other times as it is necessary. The Committee will report to the Principal.
3. The committee will follow relevant Acts and Rules of Government of India and Court Orders etc., as applicable from time to time.
4. To create awareness for the prevention or sexual harassment by promoting gender amity among staff, students and other employees.



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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 13-08-2018

## CIRCULAR

This is to inform that the **Internal Complaints Committee** meeting will be held on **20-08-2018** in Seminar Hall at 04:00 PM. All the committee members are requested to attend the meeting.

S. No.	NAME	Designation	Role	Signature
1	Dr. Lagnajith Mahapatra	Principal	Chairperson	
2	Mr. S. K. Sahoo	Associate Professor	Coordinator	
3	Mr. B Biswal	Associate Professor	Member	
4	Mr. P Appalaswami	Assitant Professor	Member	
5	Ms. S Pushpa	Student IV B. Pharma	Member	
6	Ms. Y Sandhya	Student IV B. Pharma	Member	
7	Ms. D Naga Swetha	Student III B. Pharma	Member	

Principal

### Copy To

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N.H-16, Chilakapalem Jn., Etcherla Mandal, Srikakulam Dist - 532 402.

Date: 31-08-2018

## MINUTES OF THE MEETING

On 20-08-2018 from 3:30 PM onwards a meeting of "Internal Complaints Committee (ICC)" was held at the seminar hall to discuss Internal Complaints in the presence of the following members.

S. No.	NAME	Designation	Role	Signature
1	Dr. Lagnajith Mahapatra	Principal	Chairperson	
2	Mr. S. K. Sahoo	Associate Professor	Coordinator	
3	Mr. B Biswal	Associate Professor	Member	
4	Mr. P Appalaswami	Assistant Professor	Member	
5	Ms. S Pushpa	Student IV B. Pharma	Member	
6	Ms. Y Sandhya	Student IV B. Pharma	Member	
7	Ms. D Naga Swetha	Student III B. Pharma	Member	

Principal gave opening remarks and explained the responsibility and functionality of the cell to the committee members.

### Points discussed:

1. It is found that there is no complaint related to gender based violence and related to any other matter.
2. It is decided to meet as and when any complaint is reported. Otherwise the meeting will be conducted in the month of April 2019.
3. As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

PRINCIPAL  
Sri Sivani College of Pharmacy  
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